



# Rural Community Transportation, Inc.



1677 Industrial Parkway, Lyndonville, VT 05851  
Tel: (802) 748-8170 Fax: (802) 748-5275  
[www.rideRCT.org](http://www.rideRCT.org)

*Rcw*

## **“The Ruby in the Kingdom”**

It is the vision of RCT to establish a solid foundation for regional development of a safe efficient public transportation system.

### **RCT Board of Directors Meeting**

**Monday August 8, 2016**

**The EastSide Restaurant**

**Newport, VT 05855**

**11:00 AM**

**Present: Robert Wilkins, Frank Mahoney, Judy Nommik, Melinda Gervais- Lamoureux, and Glenn Harter.**

**Guests: Mary Grant, Cherryll Bunnell and Sandy Thorpe.**

**Melinda called the meeting to order at 11:11 am.**

**The members asked questions of Katelyn from Audiocarve on the tablets.**

**1. Approval of July 11, 2016 meeting. Glenn Harter made the motion to approve the minutes of July 11, 2016, Frank Mahoney seconded and the motion passed with Judy Nommik abstaining.**

#### **2. Financials:**

**A. Approval of June 2016 Financials subject to audit: Cherryll Bunnell is in the process of year end closing. The Auditors are expect to be in office for 1 or 2 days in early to mid-September. They will have draft in October for the Board to review, with the final in November. There was a discussion concerning the clarification of capital as income and how to make it clearer in future financial reports. Glenn Harter made a motion to approve the June 2016 financials, subject to audit including the checkbook register, Judy Nommik seconded, and the motion passed**

It is the Mission of RCT to:

1. Encourage the use, development and support of safe public transportation.
2. Provide Coordinated, consolidated, non-duplicative transportation services.
3. To promote the planning and development of public transportation.



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- 3. Contracts and Grants: Mary Grant is waiting to sign off on AOT grant, which includes Saturday shuttle runs in Newport, additional run in ST Johnsbury, and new a run at Littleton. There was also discussion about the shopper routes from Island Pond and the Kingdom Shopper 2 will go from Island Pond to Orleans, Barton, Glover and to Newport when Walmart opens. Sandy Thorpe is currently working on new schedules so they can be designed in house in the future. Most schools have signed contracts for the coming school year.**

**Medicaid is continuing with RFP. VPTA is putting together a response to the RFP. The current contract is until December 31.**

**The USDA grant has been approved for \$51,179 for tablets, and working with Bridj.**

### **4. Old Business:**

- A. 25<sup>th</sup> Anniversary/ Annual meeting updates: Sandy gave an update.**
- B. Leadership Policy was tabled to the October meeting.**
- C. Video Policy was tabled to the October meeting.**
- D. Risk Management Review: Cross training: Request executive session to the October meeting.**

### **5. New Business:**

- A. Executive Session for Personnel at the end of the meeting: FrankMahoney motioned to go into executive session for personnel, Judy Nommik seconded and the board went into executive session at 12:26 pm. No motions were made from the discussions in executive session.**

**Meeting adjourned at 1:00pm**

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### Next Meeting:

- A. Date: September 10, 2016 , Lake Elmore 10 AM: Annual Meeting with Driver recognition and 25<sup>th</sup> celebration to follow.
- B. Items for next meeting agenda: Annual Election of Officers

*Sandy Thorpe*

9/10/16

Notes taken by Sandy Thorpe

*Robert Wilkins*

Sept 10, 2016

Submitted by Robert Wilkins

Date

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