



Rural Community Transportation, Inc.



1677 Industrial Parkway, Lyndonville, VT 05851

Tel: (802) 748-8170 Fax: (802) 748-5275

www.rideRCT.org

“The Ruby in the Kingdom”

It is the vision of RCT to establish a solid foundation for regional development of a safe efficient public transportation system.

RCT Board of Directors Meeting

Monday December 19, 2016

The Charlmont Restaurant and Pub, Morrisville, VT

11:00 am

Present: Frank Maloney, Ed Jarrosak, Robert Wilkins, Rob Moore and , Judy Nommik.

Guests, Tim Bradshaw, VTrans; Mary Grant, Tasha Green and, Sandy Thorpe from RCT.

Frank called meeting to order at 11:10 am

1. Approval of November 14, 2016 meeting minutes. Judy Nommik made a motion to approve the minutes of the November 14, 2016 meeting, Ed Jarrosak seconded and the motion passed.

2. Financial Report:

A. Treasurers Report: After discussion, no irregularities were found in check register.

B. Approval of September 2016 Financials, subject to Audit: Mary Grant reviewed: E & D is over budget due to an increase in non-Medicaid medical and critical care trips, other services for agencies have been reduced. A request has been made to AOT for a mid-year adjustment increase. Ed Jarrosak made a motion to approve the September 2016 financials, subject to audit, Rob Moore seconded and the motion passed. October 2016 financials were tabled until next meeting.

C. Ratify of incentive and stipend: Rob Moore made a motion to ratify the incentive and stipend approved by the finance committee, Judy Nommik seconded, and the motion passed.



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3. Contracts and Grants:

A. Review of Steadman Hill Planning grant: The grant is funded for FY 17. After discussing the contract, the Board decided to continue to review and vote at the next meeting.

RCT will start the process for the AOT grants in January, the USDA grant is moving forward; RCT has received the new trackers and are in the process of installing.

The Medicaid contract was awarded to VPTA, with a lot of questions and concerns, but VPTA agreed to accept contract. Mary discussed the contract and the concerns presented by the PMPW rate and how that may affect the amount RCT will be reimbursed. Judy Nommik made a motion to allow RCT to accept the Medicaid Contract, Ed Jarrosak seconded and the motion passed.

Mary and VTrans are looking at the E&D expenses and expect a mid-year adjustment.

4. New board member orientation packet: The board approved the one page introduction.

5. Old Business: An update for the app for real-time tracking by the general public was given. The trackers are being installed and are currently working fine. It is on target for a late winter/ early spring launch.

Routematch: There was a conference call on Friday 12/16/16 to discuss the statewide, billing and reporting. Dispatching and scheduling has come a long way and is working much better but the billing and reporting still has the most concerns at this point. RCT will take thing slowly and



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will work through the implementation process. RCT Staff will go to different agencies currently working positively in Routematch; David and staff will go to Marble Valley, Scheduling/dispatching to SEVT, this way when Routematch comes to implement everyone will be talking the same language. When the billing and reporting parts are working well, the RCT Billing & Reporting department will go to agency to learn how it works best. RCT will start with van/ bus department, then expanding to the volunteers as appropriate.

6. Next Meeting:

A. Date: January 9, 2016, at RCT main office.

B. Items for next meeting agenda:

7. New Business: Judy Nommik made a motion to enter executive session for personnel, Ed Jarrosak seconded and the motion passed. The board entered executive session from 12:30 pm to 1:12 pm with no motion upon exiting the executive session.

8. Motion to Adjourn was made at 1:12 pm by Rob Moore, seconded by Judy Nommik.

Notes taken by Sandy Thorpe

Submitted by Robert Wilkins, Secretary/ Treasurer

Date Approved