



# Rural Community Transportation, Inc.



1677 Industrial Parkway, Lyndonville, VT 05851

Tel: (802) 748-8170 Fax: (802) 748-5275

www.rideRCT.org

## “The Ruby in the Kingdom”

It is the vision of RCT to establish a solid foundation for regional development of a safe efficient public transportation system.

*Rcw*  
*8.14.17*

**RCT Board of Directors Meeting**  
**Monday July 10, 2017**  
**The EastSide Restaurant, Newport**  
**11:00 am**

**Present: Glenn Harter, Rob Moore, Robert Wilkins, Ed Jarrosak, Judy Nommik, and Melinda Lamoureux.**

**Guests: Stephen Falbel, Steadman Hill; Mary Grant, David Towle, Cherryll Bunnell, and Sandy Thorpe, RCT.**

Glenn Harter called the meeting to order 11:04 am.

1. **Approval of June 12, 2017 meeting minutes: Judy Nommik made a motion to approve the June 12, 2017 minutes, Rob Moore seconded, and the motion passed.**
2. **Financial Report:**
  - A. **Treasurers Report: Robert Wilkins, secretary/treasurer reported no concerns in the checkbook statements.**
  - B. **Approval of May 2017 Financials, subject to Audit:** Cherryll reported RCT was short on E & D but VTrans will give an additional \$25 K on this. CMAQ funds were discussed and Cherryll explained that the Jay-Lyn CMAQ, US 2 and Twin City routes need to be in budget as a whole. Some may be over and some under; but together will be in budget. David shared the new spreadsheets he has designed and how they will be beneficial to everyone; from the financials, to boardings (both individuals getting on and getting off), deviations and identifying stops. Cherryll will have budgets for FY 18 at next meeting for board review. **Robert Wilkins made a motion to accept May 2017 financials, subject to audit, Ed Jarrosak seconded, and the motion passed.** Cherryll suggested making a few changes to the financial activity forms that will help to clarify the capital funds, but is always available to answer any questions. Cherryll will do a financial training for the board in October.
3. **Contracts and Grants:** The FY 18 budget will be presented at the next meeting for Board approval. VTrans notified they are holding on capital until State approves their budget.



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- A. **Medicaid Update:** VPTA has signed the contract with DVHA, and the providers have local agreements signed with VPTA. The funding distribution will be reviewed in October and every 3 months thereafter to review and make sure all providers are kept whole. DVHA will send payment directly to VPTA and they will pay the providers, starting August 1. VPTA staff person has been hired and has started working.
  - B. **E & D Update:** RCT received all the funding that was requested. Mary will set up meeting with local providers as soon as she has the signed contract.
  - C. **CODS Program, Schools:** DMV and schools met with RCT and agreed on a way to make the transportation work under the federal law. The schools will pay the drivers directly; the volunteers will have to sign up as a volunteer to the school. RCT will continue to administer the program and follow the same criteria currently being followed.
  - D. **USDA App:** July 21 is the Kick off date for the App. Trillium and Swiftly have completed their parts. Staff is currently working on procedures for this app and cost for trips.
4. **Old Business:**
- A. **Board Vacancy update:** Mary will meet with people in Canaan.
  - B. **Route Match update:** None at this time.
  - C. **Transit Development Plan:** Stephen Falbel showed a power point and discussed the future vision of RCT. Concerns were presented with the new inspection laws what effect this will have on public transit routes.
5. **New Business:** None presented.
6. **Next Meeting:**
- A. **Date: August 14, 2017 in Lyndonville:**
  - B. **Items for next meeting agenda: RCT FY 18 Budget.**



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7. **Motion to Adjourn: Rob Moore made a motion to adjourn, Ed Jarrosak second and the meeting adjourned at 1:33 pm.**

*Sandy Thorpe*  
Notes taken by Sandy Thorpe

*8/14/17*

*Robert Wilkins*  
Submitted by Robert Wilkins, Secretary Treasurer

*August 14, 2017*  
Date Approved.