



Rural Community Transportation, Inc.



1677 Industrial Parkway, Lyndonville, VT 05851

Tel: (802) 748-8170 Fax: (802) 748-5275

www.rideRCT.org

"The Ruby in the Kingdom"

It is the vision of RCT to establish a solid foundation for regional development of a safe efficient public transportation system.

RCT Board of Directors Meeting

Monday November 13, 2017

Essex house & Tavern, 38 Cross Street, Island Pond, VT 05846

11:00 am

Are there any changes/additions to the agenda?

1. **Approval of October 12, 2017 Annual meeting minutes. ***
2. **Approval of October 16, 2017 meeting minutes. ***
3. **Financial Report:**
 - A. **Treasurers Report:**
 - B. **Approval of September 2017 Financials, subject to Audit:***
4. **Contracts and Grants: None**
5. **Old Business:**
 - A. **Medicaid: Performance report for Medicaid and list of Criteria- Discussion with Elaine Haytko**
 - B. **Barbara Donovan, VTrans: 5311 Public Transit, Flexible Transit, Mobility Management and Route Match update/ ParaPlan Dispatching/scheduling program**
6. **New Business:**
 - A. **Retreat:**
 - a. **Succession,**
 - b. **Board by-laws**
 - c. **Strategic Planning**
 - B. **Personnel committee**
 - a. **Policy Review, general**
 - b. **Items to review for addition/Changes**
 - i. **Policy: All staff are background checked and must provide proof of vehicle insurance, registration and driver's license prior to hire and on yearly updates**
 - ii. **Pension Planning (401K, 401A)**
 - iii. **Vacation time/sick time combined with max pool of hours, review buyback**

It is the Mission of RCT to:

1. Encourage the use, development and support of safe public transportation.
2. Provide Coordinated, consolidated, non-duplicative transportation services.
3. To promote the planning and development of public transportation.



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iv. Medical release to return to work

v. Safety sensitive positions/ who needs to be in Drug & Alcohol pool./ identify on org chart

7. Executive Session for Contract

8. Next Meeting:

A. Date: December 11, 2017- Morrisville

B. Items for next meeting agenda:

9. Motion to Adjourn*:

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