

RCT Board of Directors Meeting

Monday, February 11, 2019

Copley Hospital, Morrisville, VT

11:00 AM

Present: Frank Maloney, Christine Dudley, Ed Jarrosak, Robert Wilkins, Robert Moore, Russell Curtis, Jonathan Davis, Judy Nommik, Linda Lyman

Guests: Tim Bradshaw (VTrans), Colleen Twomey (Copley Hospital)

RCT Staff: Nick D'Agostino

Meeting called to order at 11:10AM by Frank

1. Introductions and Opportunity for Public Comment: Colleen Twomey, Resource Referral Specialist attended meeting as representative of Copley Hospital.
2. Copley Hospital Exchange: Partnership discussion: Colleen, who facilitates transportation for patients, discussed transportation being the #1 barrier to health services to patients. Copley's experience with RCT has been positive, although patient awareness of RCT services is lacking, especially those patients with Medicare. Copley conducted a study which tracked high users (4 ER visits/mo or more) and found a gap in awareness of how patients access/get to primary care doctors and not just rely on the ER. Copley utilizes Blueprint for Health to cover non-Medicaid eligible transportation but welcomes the opportunity to work more closely with RCT to promote transportation. Colleen requested schedules, brochures and any other marketing materials.
3. Approval of Consent Agenda: Discussion on whether a consent agenda is needed in future meetings. Rob Moore moved to separate the Financial Report from the consent agenda and treat it as an individual agenda item, Robert Wilkins second and motion passed. Rob Moore moved to approve the minutes from the January 14, 2019 meeting, second by Christine Dudley, motion passed.
4. Secretary/Treasurer Report: Linda brought up a concern about fees for bank accounts, as well as lack of information on various bank accounts and what the money is intended to be used for. Russell added that fees seem to be high for credit cards and line of credit. In addition, the financial reports as displayed seem to be confusing. The Finance Committee should review the presentation of finances and make suggestions to the Board. Russell also requested the Board send suggestions for financials and net asset policy to the Finance Committee. \*\*Nick was asked to send information on Directors/Officer insurance to the Board.
5. Committee Reports:
  - a. Nominating Committee: Frank reported that Justin Barton-Caplan was approved by town of Barton as At-Large alternate member. Frank made the motion to accept Jonathan Davis as At-Large alternate member, Judy seconded and motion passed. The Board is now at full capacity. Frank reminded the Board the annual meeting will now be held in May.
  - b. Finance Committee: see comments in Treasurer report

- c. Personnel Committee: No report – Rob will reconvene the committee in the Spring.
- 6. VTrans Update: Tim Bradshaw provided the latest Route Performance Report: RCT Demand Reponse productivity has declined over the past year, but volunteer trips were included prior to 2018 so the information is not accurate statewide. For the most part, RCT routes perform at in the top half of statewide peers. Additional US2 Commuter service to Barre will begin at the end of March. GMT's Barre service will have a slight route change based upon public feedback. RCT's mid-year grant adjustment will be completed soon.
- 7. Director Report: see attached
- 8. Old Business: Frank reported that Jane van Buren has provided a revised proposal to complete the strategic plan and can start in late March or April. She suggests a ½ day session with the Board and will provide a written report. Three areas remain for the Board to discuss during this meeting: Marketing, Facilities, and Financial Sustainability. It is up to the Board to decide the priority. Frank suggested using the May Board meeting as a Board retreat, combining the annual meeting with the strategic development meeting.
- 9. Next meeting location in Newport, exact location TBD
- 10. Motion to adjourn by Judy, second by Russell, motion passed.