



Rural Community Transportation, Inc.



1677 Industrial Parkway, Lyndonville, VT 05851

Tel: (802) 748-8170 Fax: (802) 748-5275

www.rideRCT.org

“The Ruby in the Kingdom”

It is the vision of RCT to establish a solid foundation for regional development of a safe efficient public transportation system.

RCT Board of Directors Meeting

Monday July 9, 2018

Lamoille County Planning Commission Conference Room

52 Portland St, Morristown, VT 05661

11:00 am

Present: Frank Malone, Rob Moore, Glenn Harter, Linda Lyman, Robert Wilkins, and Judy Nommik.

Guests: Jane Van Buren, Tasha Wallis, LCPC

Staff: Mary Grant and Sandy Thorpe

Frank called the meeting to order at 11:05 am

Send to rob m any requested changes requested in personnel policies.

- 1. Introduction and Opportunity for Public Comment: Introductions were made. No public attended.**
- 2. Approval of items on Consent Agenda: Judy made a motion to approve the items on the Consent Agenda, Ed Jarrosak, seconded and the motion passed.**
- 3. Jane Van Buren:**
 - A. ED hiring update: Jane reported the committee is currently doing a resurgence; paid advertising took place in May and June with no viable candidates, a second round has started in late June. Mary will commit to staying until January 1, 2019 if necessary. The Committee will review again if no viable candidates by late September. Any committee members involved in the interview process must be present for all interviews.
 - B. ED compensation: A range will be posted in the advertisement.
- 4. Agency updates:**
 - A. VTrans: Tim Bradshaw: Tim was not available today as he is working on finishing up the grant awards. He will be at RCT on Wednesday.
- 5. Financials:**
 - A. FY 19 budget: Judy Nommik made a motion to approve the FY 19 budget, Linda Lyman seconded and the motion passed.** Mary noted that we could use more in-kind match by Federal law on routes, and will have that discussion with VTrans.
 - A. Contracts and Grants:**

It is the Mission of RCT to:

1. Encourage the use, development and support of safe public transportation.
2. Provide Coordinated, consolidated, non-duplicative transportation services.
3. To promote the planning and development of public transportation.



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- B. Medicaid update:** Mary Grant reviewed the May financials reporting that year to date with the increase in April for the Medicaid rate we are not in the negative.
- 6. RouteMatch update:** RouteMatch Staff are currently at the RCT office. Tasha Green is the RCT point person. Tasha has been doing all the in-house training. RCT has also requested additional ram in the computers to increase the efficiency in the computers. Tim Bradshaw is coming to RCT on Wednesday.
- 7. Committee Updates:**

Vacation time and retirement will be discussed as part of the personnel policy review.

 - A. Personnel Policy updates:** Rob Moore requested any send any update to him by July 27. They will review vacation time, retirement, and other items, and then review with the consultant. All Board members as well as staff need to attend Harassment and Unconscious Bias training. Possible dates are: 7-24, 7-26, 8-14, and 8- 17. Sandy will send dates to Lori from VTrans
 - B. By- Law update:** Frank Maloney has received a new version of the By-Laws Draft. He will send new version out for the committee to review. There was a discussion on some of the suggested changes.
- 8. Old Business:**
 - A. Review Tablet Contracts/discuss usage:** Sandy will check with Jim to see if we can upgrade the ram, and get new prices.
 - B. Strategic Plan: Marketing funding:** Frank Maloney stated that NVDA is putting money in their budget for marketing for RCT and possibility rebranding of RCT.
- 9. New Business:**
- 10. Executive Session for personnel: None needed at this time.**
- 11. Next Meeting: Monday August 13, in Newport at the hospital.**
 - A. Items for next meeting:**
- 12. Motion to Adjourn: Linda Lyman made a motion to adjourn, Ed Jarrosak seconded, and the meeting adjourned at 2:12 pm.**

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