“The Ruby in the Kingdom”

It is the vision of RCT to establish a solid foundation for regional development of a safe efficient public transportation system.

RCT Board of Directors Meeting
Thursday October 11, 2018
NVDA Conference Room, 36 Eastern Ave St. Johnsbury
4:00 pm

Frank Maloney, Rob Moore, Robert Wilkins, Christine Dudley, Linda Lyman, Ed Jarrosak, Judy Nommik, and Melinda Gervais-Lamoureux,

Guest: Tim Bradshaw, VTrans, Elaine Haytko, VPTA
Staff: Mary Grant, Cherryll Bunnell and Sandy Thorpe

Frank Maloney called the meeting to order at 3:59 PM

1. Introduction and Opportunity for Public Comment: No public attended. Introductions were made.

2. Approval of items on Consent Agenda: Judy Nommik made a motion to approve the items on the consent agenda, Melinda Gervais-Lamoureux seconded and the motion passed.

3. Auditor Report: Jeff Graham reviewed the Audit report. He stated RCT has a clean audit with no finding for internal controls, major programs and non major programs. He did list a few watch items: Grants, as they can be unpredictable from year to year, cash flow, and Assets.

4. Corporate Resolution- 990: Melinda Gervais-Lamoureux made a motion to accept the 990 and for Mary Grant, Executive Director to sign. Judy Nommik seconded and the motion passed.

5. Election of Officers: The nominating committee recommended the following slate of offices until May 2019: Frank Maloney, President; Melinda Gervais-Lamoureux, Vice President; and Linda Lyman, Secretary/Treasurer. Judy Nommik made a motion to approve the recommended slate of officers, Ed Jarrosak seconded, and the motion passed.

6. Personnel committee update: Rob Moore stated the whole document overall needs a format update, Rob will present to personnel committee to initiate the suggested changes from staff, then to reformat the rest of the document. RCT has met with 2 companies on possible retirement plans and the suggestion was made to look at the state retirement plan to see if RCT would qualify.

7. RouteMatch Update: February 4, 2019 is the updated Go Live date. Currently testing is being done on the tablets and reporting. RCT has hired 3 new additional staff. Everyone is working together to bring it forward.
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8. **Next month meeting**, November 12, in Morrisville, 10 Railroad Street. Copely?
   A. Insurance

9. **Motion to Adjourn**: Frank Maloney made a motion to adjourn, Melinda Gevais-Lamoureux seconded and the meeting adjourned at 5:00 pm

Notes Taken by Sandy Thorpe

Submitted to the Board by Linda Lyman

Date Board Approved