



# Rural Community Transportation, Inc.



1677 Industrial Parkway, Lyndonville, VT 05851

Tel: (802) 748-8170 Fax: (802) 748-5275

[www.rideRCT.org](http://www.rideRCT.org)

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## “The Ruby in the Kingdom”

It is the vision of RCT to establish a solid foundation for regional development of a safe efficient public transportation system.

### **RCT Board of Directors Meeting**

**Thursday October 11, 2018**

**NVDA Conference Room, 36 Eastern Ave St. Johnsbury**

**4:00 pm**

**Frank Maloney, Rob Moore, Robert Wilkins, Christine Dudley, Linda Lyman, Ed Jarrosak, Judy Nommik, and Melinda Gervais-Lamoureux,**

**Guest: Tim Bradshaw, VTrans, Elaine Haytko, VPTA**

**Staff: Mary Grant, Cherryll Bunnell and Sandy Thorpe**

Frank Maloney called the meeting to order at 3:59 PM

- 1. Introduction and Opportunity for Public Comment:** No public attended. Introductions were made.
- 2. Approval of items on Consent Agenda:** **Judy Nommik made a motion to approve the items on the consent agenda, Melinda Gervais-Lamoureux seconded and the motion passed.**
- 3. Auditor Report:** Jeff Graham reviewed the Audit report. He stated RCT has a clean audit with no finding for internal controls, major programs and non major programs. He did list a few watch items: Grants, as they can be unpredictable from year to year, cash flow, and Assets.
- 4. Corporate Resolution- 990:** **Melinda Gervais-Lamoureux made a motion to accept the 990 and for Mary Grant, Executive Director to sign. Judy Nommik seconded and the motion passed.**
- 5. Election of Officers:** The nominating committee recommended the following slate of offices until May 2019: Frank Maloney, President; Melinda Gervais-Lamoureux, Vice President; and Linda Lyman, Secretary/Treasurer. **Judy Nommik made a motion to approve the recommended slate of officers, Ed Jarrosak seconded, and the motion passed.**
- 6. Personnel committee update:** Rob Moore stated the whole document overall needs a format update, Rob will present to personnel committee to initiate the suggested changes from staff, then to reformat the rest of the document. RCT has met with 2 companies on possible retirement plans and the suggestion was made to look at the state retirement plan to see if RCT would qualify.
- 7. RouteMatch Update:** February 4, 2019 is the updated Go Live date. Currently testing is being done on the tablets and reporting. RCT has hired 3 new additional staff. Everyone is working together to bring it forward.



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**8. Next month meeting, November 12, in Morrisville, 10 Railroad Street. Copely?**

A. Insurance

**9. Motion to Adjourn: Frank Maloney made a motion to adjourn, Melinda Gevais-Lamoureux seconded and the meeting adjourned at 5:00 pm**

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Notes Taken by Sandy Thorpe

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Submitted to the Board by Linda Lyman

Date Board Approved