



Rural Community Transportation, Inc.



1677 Industrial Parkway, Lyndonville, VT 05851
Tel: (802) 748-8170 Fax: (802) 748-5275
www.rideRCT.org

“The Ruby in the Kingdom”

It is the vision of RCT to establish a solid foundation for regional development of a safe efficient public transportation system.

RCT Board of Directors Meeting
Monday September 10, 2018
Essex House and Tavern
138 Cross Street,
Island Pond, VT
11:00 am

Present: Robert Wilkins, Melinda Gervais-Lamoureux, Rob Moore, Frank Maloney, Judy Nommik, and Linda Lyman.

Staff: Mary Grant and Sandy Thorpe:

Sean Bradley, Mutual of America

Frank called the meeting to order at 11:04 am

- 1. Introduction and Opportunity for Public Comment:** No public present today.
- 2. Approval of Consent agenda:** Check register was not sent out for approval. **Rob Moore made a motion to accept the consent agenda, Robert Wilkins seconded and the motion passed.** Mary Grant explained the reason no financials were sent for this meeting is that the Audit needs to be finished to closed June. They have reviewed the financials and are looking into compliance. The Audit is going well and should be on time for review and approval at the next meeting.
- 3. Agency updates:**
 - A. VTrans:** None Present today.
- 4. Medicaid Update: (Elaine Haytko)** None present today.
- 5. Contracts and Grants:**
 - A. Medicaid update: Mary Grant:** VPTA is working on statewide guidance. RCT currently has contracts with 7 supervisory unions and has one left to complete. The E & D local agreements have already been reviewed and will be reviewed again after the July financials. Cleaning bids have gone out.
 - B. Cameras** will be added in the main office at the front entrance, in the hallway.

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1. Encourage the use, development and support of safe public transportation.
2. Provide Coordinated, consolidated, non-duplicative transportation services.
3. To promote the planning and development of public transportation.



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- 6. Mutual of America presentation:** Sean Bradley reported majority of Mutual of America clients are non-profits, but also has for-profit companies. You have one company, one person to contact: Mutual of America provides all the compliance, and they work with the company to build a plan for Each company and individual. Sean gave out packet of information with fees listed. For RCT to set up plan is \$1200 per year and \$4 per person per month, employee pays management fee but is taken from amount paid quarterly. Employers can put in matching amount with no additional cost. If plan reaches 1 million dollars, the fee is waived. If an Employee leaves the fund moves with them or they can leave it. There are currently 38 to 40 choices in plans. There is online enrollment, but also paper available. 403 B is set up for non-profits and is Pre-tax.
- 7. RouteMatch update:** There has been some difficulties since the RouteMatch individual that was working on specific items passed away unexpectedly. VTrans has been very supportive of RCT approach, waiting until everything is as needed.
- 8. Committee Updates:**
 - A. Personnel Policy updates**
- 9. Board Vacancy:** Glenn Harter retired immediately at the last meeting. He stated he would submit possible names to selectman in Westmore, but Frank has not heard anything yet. Frank will send letter to the Selectboard to fill a 3-year position. 2 alternate seats are also available. Sandy will send the town funding report to the board. One suggestion is for the nominating committee give a list of towns to the full board to choose towns. Recruiting for board members was discussed by using some of these options: Front Porch Forum, word of mouth, advertising, and letters to Selectboard (Board member to go to meeting). With Glenn leaving there needs to be an additional member for the nominating committee. Frank will contact Christine to see if she will join the committee.
- 10. Old Business:**
 - A. Review Tablet Contracts/discuss usage: Judy Nommik made motion to renew the tablet contract and get new tablets, Rob Moore seconded, and the motion passed.**
 - B. Executive Director Search:** Preliminary interviews are scheduled for September 27, at RCT.
- 11. New Business: Annual Meeting discussion:** The Annual appreciation dinner will be October 11 at the VFW in Lyndonville. Regular meeting the same day at 4 pm, Happy hour 5 to 6.

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12. Harassment and unconscious training needs to be done the second week in October, 8-12.

13. Next Meeting: Monday October 11, in Lyndonville

14. Motion to Adjourn: Melinda Gervais-Lamoureux made motion to adjourn, Judy Nommik second, and the meeting adjourned 12:49 pm.

Notes Taken by Sandy Thorpe

Submitted by Robert Wilkins

Date Approved

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