



Rural Community Transportation, Inc.

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"COMMUNITY IS OUR MIDDLE NAME"

RCT Board of Directors Meeting

Monday, February 10, 2020, 11:00AM

RCT Headquarters, Lyndonville, VT

Present: Robert Moore, Linda Lyman, Bob Wilkins, Russell Curtis, Judy Nommik, Justin (Tin) Barton-Caplin, Fred Saar, Melinda Gervais Lamoureaux, Jonathan Davis

RCT Staff: Nick D'Agostino

VTrans: Tim Bradshaw

Meeting called to order at 11:10AM by Rob Moore

1. Introductions
2. Approval of January Minutes: Bob asked for clarification on his request for minivans to not be used on Twin City route. Motion to approve with changes by Christine, seconded by Judy. Motion passed without opposition.
3. Approval of January Special Meeting Minutes: Motion to approve by Melinda, seconded by Christine. Motion passed without opposition.
4. Approval of unaudited November 2019 financials: Request for Recovery grant to have its own line item as opposed to being included in Grant Revenue line. Request for clarification on what makes a Medicaid No Show. Russell asked for updated ridership for November, Nick will email BOD with numbers. Motion to approve by Judy, seconded by Christine. Motion approved with no opposition.
5. VTrans Update (Tim): Green Mountain Transit to transfer their portion of the US2 Commuter, Morrisville Loop, Morrisville Shopper and Route 100 Commuter to RCT in order to help close budget deficit. RCT will receive grant funds in FY21 award, along with 5 buses from GMT and the town appropriations from those towns currently served by these routes. This will create efficiencies for RCT between fixed routes and demand response. VTrans is applying for 5339 grant to provide Sprinter-type AWD vehicles. Explanation of statewide cost allocation analysis conducted by RLS to create unified cost allocation system for all transit providers. This will be helpful in securing the new Medicaid contract. Tim explained VTrans' interest in the transit providers retaining the Medicaid contract – VTrans does not want VPTA to lose the contract as Vermont's public transit infrastructure and E&D program are dependent upon Medicaid.
6. Executive Director Update: Nick participated in a roundtable discussion hosted by Congressman Peter Welch in Newport which addressed Substance Use Disorder. All RCT drivers have been issued new uniforms featuring the new logo. Two new CDL buses are to arrive this month. RCT is working with VTrans and VEIC to secure a grant for 2 electric cut-away buses, along with the charging and storage infrastructure. Review of budget: at the half way point of the fiscal year, expenses and revenue are both higher than projected (CODS revenue is higher, as is payroll, legal/accounting and driver reimbursement expense). Nick to make suggested adjustments to the budget and send to finance committee for review. All town petitions were completed with the exception of Derby, Morgan and Holland. A resident of Derby

will need to attend town meeting and make a motion for a floor amendment to reinstate the appropriation.

7. Old Business: Short discussion regarding how each director can represent RCT at town meetings.
8. New Business: Nomination of Russell Curtis as new Board President by Judy per recommendation of the Nominating Committee, second by Christine. Russell reviewed his employment and volunteer background. Motion approved. Short discussion of which positions can be held by a sitting President. Request from the Board to invite a rotation of staff managers to future meetings for updates.
9. Motion for need for executive session regarding personnel made by Fred, seconded by Christine. Motion approved.
10. Motion to enter executive session made by Judy, seconded by Linda. Motion passed.
11. Motion to exit executive session made by Judy, seconded by Fred. Motion passed.
12. Next meeting: March 9, 2020 at 11:00AM, RCT Headquarters in Lyndonville
13. Motion to adjourn made by Fred, second by Judy, motion passed without objection.