



# Rural Community Transportation, Inc.

1677 Industrial Parkway • Lyndonville, Vermont 05851

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*"COMMUNITY IS OUR MIDDLE NAME"*

RCT Board of Directors Meeting

Monday, January 13, 2020, 11:00AM

RCT Headquarters, Lyndonville, VT

Present: Robert Moore, Linda Lyman, Bob Wilkins, Frank Maloney, Russell Curtis, Judy Nommik, Justin (Tin)

Barton-Caplin

RCT Staff: Nick D'Agostino

Public: Fred Saar

Meeting called to order at 11:06AM by Frank Maloney

1. Additions to agenda: Old Business to include Frank Maloney stepping down from Board, New Business to include vote on Fred Saar joining the Board.
2. Introductions: Fred Saar, NVDA. Opportunity for Public Comment: Fred Saar sits on the NVDA Board of Directors as well as the Waterford Select Board. He is attending the meeting as a potential nominee for the seat being vacated by Frank Maloney.
3. Approval of December Minutes: Motion by Russell, seconded by Bob. Motion passed without opposition.
4. Vote to justify entering executive session to discuss personnel-related topics. Motion by Rob, seconded by Judy. Motion passed with no opposition.
5. Vote to enter executive session. Motion by Rob, seconded by Judy. Motion passed with no opposition.
6. Vote to exit executive session. Motion by Judy, seconded by Tin. Motion passed with no opposition.
7. Approval of unaudited October 2019 financials: Russell asked that the prior year comparison for the same months be added to the Statement of Activity and Financial Position. Motion to approve by Russell, seconded by Tin. Motion approved with no opposition.
8. VTrans Update (Nick): FY20 grant mid-year adjustment to include \$50,000 in additional E&D funds and \$60,000 in preventative maintenance funds.
9. VPTA Update (Nick): Medicaid contract has been extended until 12/31/20 and the RFP for the next contract is due in March.
10. Executive Director Update: New CDL-size buses to arrive soon (2 in February, 1 in March), as well as 2 non-CDL buses in May. The agency has transitioned its payroll system to ADP, which will provide enhanced reporting and time savings. Nick has been nominated to serve on the Board of NEK Collaborative. David Wilson has been hired as a PT driver trainer. Signatures for petitions are still needed for Lyndon, Derby, Morgan and Holland. Nick made a plea for assistance to the Board and will have staff gather signatures during work.
11. Old Business: Frank officially resigned his position as Board President and Board of Director.
12. New Business: Short discussion regarding Fred Saar joining RCT Board. Fred will fill the seat dedicated to the at-large RPC, in this case NVDA, as Fred serves on the Board of Directors for NVDA. Motion to approve Fred's nomination made by Judy, seconded by Tin. Motion passed without opposition. Rob asked that Nick consider a staff person to take minutes in future meetings and Frank suggested the use of

a voice recorder. Rob reminded the nominating committee they need to put forth a candidate for Board President. Rob would like the agency to look for options to serve the Morrisville residents impacted by the cessation of the Williston Shopper route. Bob would like the agency to ensure all buses are using a GPS tracker so the Transit app is current. Also, Bob would like Nick to look into not using a minivan on the Twin City route. Rob reminded Nick of the need for bus stop signs along the VT 15/14 route.

13. Next meeting: February 10, 2020 at 11:00AM, RCT Headquarters in Lyndonville

14. Motion to adjourn made by Judy, second by Fred, motion passed without objection.