



Rural Community Transportation, Inc.

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"COMMUNITY IS OUR MIDDLE NAME"

RCT Board of Directors Meeting
Monday, August 9, 2021, 9:00AM
Video and Teleconference

Present: Kenn Stransky, Fred Saar, Jonathan Davis, Judy Nommik, Rob Moore,
Linda Lyman, Tin Barton-Caplin
RCT Staff: Nick D'Agostino, Brian Pickard, Amy Obenauf
Guests: Emily Rosenbaum, Stephanie Reilly

Meeting called to order at 9:01 a.m. by Fred Saar.

1. Introductions & Opportunity for Public Comment. No members of public present.
2. Board Elections: Emily Rosenbaum introduced by Rob Moore. Motion by Judy to add Emily to Board of Directors, second by Rob. Motion passed unanimously.
3. Approval of July Minutes: Introduction of approval of July minutes by Fred. Motion by Judy to approve meeting minutes, second by Linda. Rob suggested that item number 2 be amended to "officers" to clarify what was passed, and clarification added that this is year-to-year instead of for a three-year term. Motion to correct by Judy, second by Linda. Motion passed unanimously and July minutes were approved.
4. Financial Discussions:
 - a. Brian Pickard: June financial report shows a large loss, primarily due to end of a couple of grants, end of year staff COVID addendum pay, and end of year cleanup (Recovery and Job Access grant separated from a portion of the program, reallocation on paper looks negative). Recruitment fees showed in June as a cost. Year-long financials showing revenue in black of \$509,000, with \$150,000-\$160,000 overage during the year. New software has helped clean up financials to reflect accurate data. Fred requested that the Excel profit and loss report be sent in Excel so the font will be larger. SAGE will allow these to be reviewed more easily.
 - b. Transportation Update: Stephanie Reilly stated prepaids have gone out and should be on schedule for the end of this week.

5. Director's Update:
 - a. Nick D'Agostino: Sent out executive director's statement before meeting. Gallagher & Flynn found Larry Lindquist for HR Manager position, and he began last week. Good background and well-versed in employee and staff development. Sharon Klein returned to RCT as of today and adds incredible strength to finance department. Rob Moore expressed appreciation that staff positions have been filled.
 - b. The three buses were delivered and then immediately returned to the dealer because of window and door leaks. Withdrew the purchase order and are pursuing new vehicle options, but will take about a year to go back through this process. Fortunately, some vehicles in need of repair are coming back into circulation as repair shops have received parts on backorder. However, a challenge exists as mechanics are leaving and causing a backlog. Nick reached out and SEVT to see if they could loan a bus from Brattleboro.
 - c. Mask mandate continues and MTA mandate expected to be extended in wake of Delta variant resurgence. People will continue to need to be masked when riding.
 - d. Judy posed a question about the focus on looking for garage building site within three-mile radius of Lyndonville administrative office. Site just behind the building continues to look like a good possibility after engineering samples and studies have commenced. Further studies are needed to determine what would be needed during the construction process (e.g. blasting). They are now considering building code conformity and ability to conform to regulations. If all goes well, construction would still be two years out. Linda asked about relocation of offices during construction. Buses would have to relocate but the RCT office itself would not. Would try to work with neighboring properties for temporary solution as one possibility. Brian and Tim will work to move this project forward.
6. Old Business: None.
7. New Business: Fred reviewed Board committee assignments moving forward. Personnel committee is fully staffed by Rob Moore, Tin Barton-Caplin, and Linda Lyman. Opportunities exist and Fred asks that members considering serving. Brian can offer SAGE training for Board members during the September meeting.
8. Executive Session: No executive session.
9. Next Meeting: September 13, 2021.
10. Motion to adjourn made by Jonathan, second by Rob. Motion approved.

