



Rural Community Transportation, Inc.

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"COMMUNITY IS OUR MIDDLE NAME"

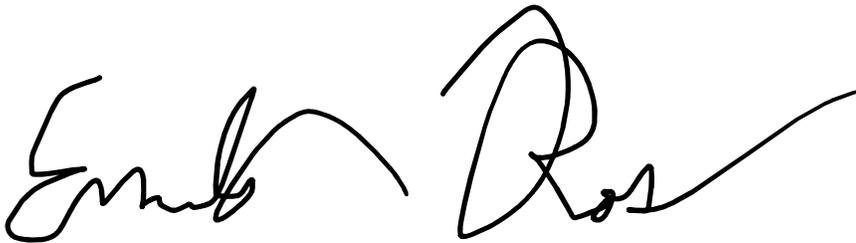
RCT Board of Directors Meeting
Monday, July 12, 2021, 9:00AM
Video and Teleconference

Present: Fred Saar, Judy Nommik, Robert Moore, Daniel Sherman, Justin Barton-Caplin
RCT Staff: Nick D'Agostino, Brian Pickard, Tim Bradshaw, Amy Obenauf
Guests: Ken Stransky, Karen Desrochers

Meeting called to order at 9:05 a.m. by Fred Saar.

1. Introductions & Opportunity for Public Comment. No members of public present.
2. Board Elections: Nominations and re-election of board (Fred, Rob, and Linda) for period of three years. Motion to re-elect made by Rob, second by Judy. Motion passed unanimously. Ken Stransky and Karen Desrochers introduced themselves in consideration of nomination to the board. Motion to appoint Ken and Karen to the board made by Judy, second by Dan. Motion approved unanimously. Fred noted that Lamoille County and Newport still have vacant seats and the board is networking to locate candidates to serve. Christine's position now vacant as well. Rob will reach out to Christine to determine future involvement.
3. Approval of June Minutes: Motion by Fred to approve June meeting minutes, Judy second. Motion passed unanimously.
4. Financial Discussions:
 - a. May Financial Report: Loss shown in May financial report is the result of grant fund logistics; the fiscal year is expected to show strong financials. Brian reviewed the transition to new financial management software implementation and its advantages.
 - b. Transportation Update: Tim reviewed the status of the placement of a vehicle order to replace vehicles needing to be taken out of commission. Tim and Nick discussed grants and contracts for and utilization of the Recovery and Job Access program.
5. Director's Update:

- a. Nick noted that \$23,000 will be paid by RCT in August as its local match for bus purchases.
 - b. Gallagher & Flynn have proposed a candidate for the open HR Manager position; the candidate will interview this week.
 - c. Nick recommended restructuring of pay for RCT positions so that compensation is expressed in a range instead of a fixed amount. He continues to converse with staff about workplace culture. Nick presented his idea to the board concerning the best managerial structure to meet workloads and match the nature of RCT operations, in particular an Administrative Director to oversee finance processes, IT, and HR. Rob suggested that the board be provided with a proposed work chart reflecting these potential changes.
6. Old Business: Nick shared that feasibility study of construction of the bus garage in back lot of the current RCT location (or alternatively, within the industrial park) had positive results, and the engineers' feasibility study is nearly complete. Tim added that construction of a facility is a good use of grant funds. Karen inquired about how amendable to solar energy use the new facility would be. Tim noted that EV charging within the facility should be included, and Nick added that rainwater collection for vehicle cleaning is being considered.
 7. New Business: None.
 8. Executive Session: No executive session.
 9. Next Meeting: August 9, 2021.
 10. Motion to adjourn made by Rob, second by Judy. Motion approved.

The image shows two handwritten signatures in black ink. The signature on the left is more fluid and cursive, while the signature on the right is more stylized with a large, prominent loop at the top. Both signatures appear to be of the same person or are closely related.