



Rural Community Transportation, Inc.

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"COMMUNITY IS OUR MIDDLE NAME"

RCT Board of Directors Meeting

Monday, April 12, 2021, 9:00AM

Video and Teleconference

Present: Fred Saar, Russell Curtis, Robert Moore, Jonathan Davis, Judy Nommik, Tin Barton-Caplin

RCT Staff and Guests: Nick D'Agostino, Brian Pickard, Timothy Bradshaw

Meeting called to order at 9:02AM by Russell Curtis.

1. Introductions & Opportunity for Public Comment: No members of the public present.
2. Approval of March 2021 Minutes: Motion to approve by Judy, second by Jonathan. Motion passed without opposition.
3. Financial Review by Brian Pickard: April 15 is Sharon Klein's last day and we have hired a temporary freelance accountant to get us through the transition to a new accounting manager. The changeover to our new SAGE accounting system is still on track to take place on May 1. RCT's month-end process, which used to take 45-60 days, is now down to 2 weeks. Motion to approve January and February unaudited financials made by Russell, second by Judy. Motion passed without opposition.
4. VTrans Update by Tim Bradshaw: Tim Bradshaw reviewed the FY2020 Route Performance Report. Most RCT routes are performing in the "acceptable" category, with a couple routes (Highlander and US2) performing in the "successful" category (cost per passenger). The 15/14 and Twin City routes need improvement, but 15/14 is only in its first year of service. VTrans is currently working on reviewing grant applications and mid-year amendments.
5. Executive Director Update: Nick to begin professional development courses beginning April 14 as part of a Psychology of Leadership certificate program through Cornell University. Nick will be interviewed on WDEV's Vermont Viewpoint this week. Two HR positions (HR Manager & HR/Admin Coordinator) have been posted.
6. Corporate Resolution to allow application and signing of FY22 grants: Motion made by Fred, second by Russell. Motion passed without opposition.
7. Nominating Committee Update: The seat currently held by Russell (town of Westmore) will be moved to Newport. Russell has talked to Laura Dugan, the City Manager of Newport, regarding the position. An ad will be placed in the Newport newspaper to recruit candidates. The seat currently held by Melissa (Island Pond) will move to Canaan. The town manager for Lyndonville has said they are working on filling the seat formerly held by Ed Jarrosak.
8. Old Business: None
9. New Business: Rob reported that the towns of Cambridge, Underhill and Jericho have seen a grassroots movement to increase ridership in non-fixed route services. Rob would like to be kept updated if RCT should become involved.

10. Executive Session: Motion to hold executive session to discuss personnel matter made by Jonathan, second by Fred. Motion to enter executive session made by Fred, second by Judy. Both motions were approved. Motion to leave executive session made by Russell, second by Fred. Motion approved.
11. Next Meeting: May 10, 2021.
12. Motion to adjourn made by Fred, second by Rob. Motion approved.