

August 11, 2025

RCT Board of Trustees minutes

Present: Tin Barton, Tasha Wallis, Nick Lange, Kitty Toll, Doug Morton, Sarah Braese, Hannah Ancel

Guests: Caleb Grant, Dan Currier, Jeremy Whiting, Jonathan Davis

Modifications

- Tasha suggested adding GMT transition discussion

**There was an online vote that was successful to add Cynthia Stuart as the Essex County Municipal Seat**

Introduction

- Jonathan as new Transit Manager.

Minutes

- **July minutes were approved (moved by Nick, 2<sup>nd</sup> by Hannah).**

VTRANS update by Jeremy

- Due to the Franklin/Grand Isle transition, Dan Currier will be the RCT TRANS Coordinator.
- VTRANS budget discussion, not cut to state transportation
- Possible less grant funds for FY27
- 5339 grant application has been passed in
- Hard push for volunteer drivers

Finance Update by Caleb

- Small gain for FY25
- Cashflow challenges due to VTRANS advance for Q1 only.
- Working on Appropriations

#### Executive Director updates by Caleb

- Update on Newport facility – Likely to be Oct/Nov.
- AI Voice launch
- US 2 Route – 8% reduction in expenditures, reduced evening runs

#### Leadership update Presented by Jonathan

- Discussion about Jonathan's new position
- He has been learning broad parts of the business, including locations.
- Dispatch/Route Match update

#### Management Review by Jeremy

- Strengths
  - Clean Audits
  - RCT Rebrand
  - Organizational trajectory
  - Willingness to improve based on criticism
  - New Technology – Swiftly, Motive, Electronic access to Data
- Weaknesses
  - New people/positions
  - VTrans reporting requirements
  - Documentation of what/how we do it
  - Lack of Data management
  - Cash crunch at year end
  - No documentation on how to access prior ED information
- Opportunities
  - Lean new position
  - Reports on time
  - Data Management
  - Specialization

- Financial opportunities from rebrand
- Threats
  - IT security – AI
  - Low spare ratio
  - Electrification of fleet
  - Reliance on Federal funding
  - More sustainable fleet

#### Other

- Board needs a Vice President after the departure of Jonathan
- Continue to include Franklin/Grand Isle on agenda for transition
- Survey for Caleb's performance evaluation – September
- Board Effects - \$5000/year, Caleb will investigate for next meeting
- New wrap for Jay Lyn – Lyndon Outing Club

Meeting ended

