



Board Meeting: Rural Community Transportation
Date and Time: August 10, 2026
Location: Virtual

Board Attendees: Nick Lange, Corey Perpall, Justin Barton-Caplin, Kitty Toll, Cynthia Stuart, Jessica Frost, Jacob Wood, Catherine Dimitruk, Doug Morton, Brian Lamoureux, Alec Jones, Kyle Grenier

Guest Attendees: Caleb Grant, Michael Moore, Ross MacDonald

Absent: Jesse Dimick

Quorum: Yes

AGENDA	DISCUSSION	ACTION/COMMENTS
	Add approval of 6/8/26 meeting minutes to this agenda	
Nick called the meeting to order at 9:01 am.		
Welcome		
Introductions		
Approval of Prior Meeting Minutes 6/8/26	Motioned by Tin, 2 nd by Corey	Motion Passes
VTRANS update by Ross MacDonald	The new 5339 Bus & Facilities Grant Program will allow RCT to try to replace some the more aging vehicles. About 1/3 are rated in poor condition. VTRANS is embarking on FY28 budget process. State funds will be carried forward but expecting to be asked to provide a neutral budget change. Dan Currier carried out site visits at four locations with very few findings.	
Management report by Caleb	Reviewed the Management Report. Discussed some hurdles during the implementation of new systems and processes that ultimately will help make RCT more efficient, but it does come with growing pains (e.g. HBBS for scheduling and dispatch, moving to cloud-based systems). As of July 1 st , we are in the new Medicaid contract. Hopefully, with some of the new terms that were negotiated, we won't see the same losses on Medicaid rides. RCT is now the official service provider for	

	Stowe and 9 bus shelters. Working on sponsorship. Partnering with VT Clean Communities and exploring other options such as Clean Diesel.	
Finance update by Mike Moore	Shared May financial update. Discussion of Financial dashboard.	
Budget Discussion by Caleb and Mike	FY27 Budget is based a lot on estimates. O&D- Board has to be mindful that adult day services are closing across the state, forcing people to attend similar services further away, and the trip limit does not apply to these. This is likely to drive growing losses in O&D funding. At about a 12% Medicaid deficit YTD. Right now, RCT is operating off a Medicaid “loan” for the first quarter as we transition to a fee-for-service model rather than per member to ensure the revenue is there. The deficit in local match was not unexpected. Stowe will bring in more, but Franklin used theirs before transitioning to RCT. Volunteer driver hours count towards this. Can driver hours be added to the spreadsheet? Meeting the local match for FY27 seems reasonable between Stowe and extra communities that are being served. Largest increase/line item was personnel. More growth = more staff/ more drivers = more benefits. Suggestion to add notes to the dashboard on why certain budget items have large increases/decreases. Discussion on approving the budget until October’s meeting, when there will be fewer estimates. However, if it needs to be approved sooner, we can hold a vote via email.	Move budget approval until October.
Efficiency Memo by Caleb	This report provides a broad overview and a good outside perspective with efficiency recommendations. It compares staffing and staff types with other transit agencies. The report can be used as a resource to look at levels of staffing, compliance, and organizational health. Some consultant hours remain if there are areas RCT should focus on more.	
Motion to enter Executive session	Motion by Cynthia, 2 nd by Corey. Entered into executive session at 10:14 with Caleb for the first topic and without Caleb for the second topic.	Motion Passes
Motion to exit Executive session	Motion by Kitty, 2 nd by Tin, Exited executive session at 10:31 am	Motion Passes
CEO Annual Evaluation	Motion made to allow the Executive Committee to move forward with the CEO Compensation Plan incentive goals and authorize the package for this year. Motion by Tin, 2 nd by Kitty	Motion Passes

Meeting adjourned 10:34 am, Motion by Kitty, 2nd by Tin

Respectfully submitted, Corey Perpall

Thank you for your dedication to supporting our community!